

**Meeting Minutes of the  
Municipal Planning Commission  
December 5<sup>th</sup>, 2023 6:30 pm  
Council Chambers**

**ATTENDANCE**

Commission: Chairperson Jeff Hammond, Reeve Dave Cox, Councillors Rick Lemire, Tony Bruder, John MacGarva and Harold Hollingshead

Staff: CAO Roland Milligan and Development Officer Laura McKinnon

Planning  
Advisor: ORRSC, Senior Planner Gavin Scott

Absent: Member at Large Laurie Klassen

Chairperson Jeff Hammond called the meeting to order, the time being 6:30 pm.

**1. ADOPTION OF AGENDA**

Councillor Harold Hollingshead 23/070

Moved that the agenda for December 5<sup>th</sup>, 2023, be approved as presented.

Carried

**2. ADOPTION OF MINUTES**

Reeve Dave Cox 23/071

Moved that the Municipal Planning Commission Meeting Minutes for October 31<sup>st</sup>, 2023 be approved as presented.

Carried

**3. CLOSED MEETING SESSION**

Councillor Rick Lemire 23/072

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:31 pm.

Carried

Councillor Tony Bruder 23/073

Moved that the Municipal Planning Commission open the meeting to the public, the time being 6:35 pm.

Carried

4. **DEVELOPMENT PERMIT APPLICATIONS**

- a. **Development Permit Application No. 2023-48 - Amended**  
**David Willms**  
**NW 20-5-2 W5**  
**Accessory Building**

Reeve Dave Cox

23/074

Moved that Development Permit No. 2023-48-Amended, to build an accessory building, be approved subject to the following Condition(s):

**Condition(s):**

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18

**Waiver(s):**

1. That a 12.71m (41.70ft) Variance be granted from the Minimum Setback from Public Roadways of 30m (98.4ft) for a setback of 17.29m (56.72ft) to the North for the accessory building.

5. **DEVELOPMENT REPORT**

- a. Development Officer's Report

Councillor John MacGarva

23/075

Moved that the Development Officer's Report, for the period November 2023, be received as information.

Carried

6. **CORRESPONDENCE**

7. **NEW BUSINESS**

None

8. **NEXT MEETING** – January 2<sup>nd</sup>, 2023; 6:30 pm.

9. **ADJOURNMENT**

Reeve Dave Cox

23/074

Moved that the meeting adjourn, the time being 6:46 pm.


MINUTES  
Municipal Planning Commission (MPC)  
Municipal District of Pincher Creek No. 9  
December 5, 2023

Carried



---

Chairperson Jeff Hammond  
Municipal Planning Commission



---

Development Officer  
Laura McKinnon  
Municipal Planning Commission